

# Continuing Education Course Catalog

JANUARY - MAY 2022



No matter your goal, there's a location to meet your needs!



# Your New Beginning

Ahem! We'd like to take a moment to introduce ourselves, and can think of no better time than the start of the Spring 2022 semester and the start of the new year! As you review this catalog, whether you are working towards a career credential, continuing education or taking courses for your own personal growth and satisfaction, you will find a wealth of information here. That is why we are taking this opportunity to share the hidden treasures of Forsyth Technical Community College with you. In addition to the Main Campus on Silas Creek Parkway, there are seven additional locations, each with a plethora of opportunities to better yourself.

**Forsyth Tech @ Innovation Quarter:** Inside of bustling downtown Winston-Salem, this center also houses the National Center for the Biotechnology Workforce.

**Forsyth Tech Stokes County Center:** The Stokes County Center features a state-of-the-art Licensed Practical Nurse lab and a new Trades building and is also home to the Stokes Early College.

**Northwest Forsyth Center:** Serving residents of Forsyth and Stokes Counties, the Northwest Forsyth Center offers several college degree programs, as well as hands-on experience in a variety of Economic and Workforce Development courses.

**Grady P. Swisher Center:** Located in Kernersville, this center houses Supply Chain and Therapeutic Massage programs, along with college transfer classes for the general public and high school students.

**Transportation Technology Center:** The TTC opened in 2012, is located in north Winston, and is the largest center of its kind in the southeast. Students can be trained on a wide variety of topics, including automotive systems technology, diesel and heavy equipment technology and race car technology. The International Center is also located here.

**West Campus:** Just west of Main Campus, West Campus focuses and highlights the importance of Economic and Workforce Development classes.

**Mazie S. Woodruff Center:** This campus in east Winston is focused on career-centered offerings, and just added Emergency Medical Technician (EMT) certifications, ensuring that students are workforce-ready.

**Mazie S. Woodruff Aviation Technology Lab:** Newly opened in the Fall of 2021, this cutting-edge, 50,000+ square foot center trains students in aircraft maintenance and avionics technology.

## Table of Contents

<b>Train for the Job</b>	<b>2-6</b>
Administrative Support & Customer Service .....	2
Food Service .....	2
Healthcare .....	2
Medical Clerical Programs .....	4
Interpreting in Health and Human Services .....	4
Other .....	5
Technical and Trade .....	5
<b>Advance Your Career</b>	<b>7-9</b>
IT Training Program .....	7
Basic Computer Skills.....	8
Land the Job.....	9
Notary.....	9
Other Professional Skills.....	9
<b>Enrich Your Life</b>	<b>10-15</b>
Arts, Crafts and Hobbies .....	10
Computer Software.....	12
Food and Drink.....	12
Language, Travel, and Culture.....	13
Personal Finance .....	13
Photography.....	15
Safe Driving.....	15
<b>Course Locations</b>	<b>17</b>
<b>Registration Information</b>	<b>18</b>

Forsyth Technical Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees, diplomas and certificates. The Commission can be contacted to file a third-party comment during the time of the College's decennial review or to file a complaint if there is evidence appearing to support the College's noncompliance with a requirement or standard. All other inquiries about the College should be addressed directly to the College. Contact the Commission on Colleges at 1966 Southern Lane, Decatur, Georgia 30033-4097 or call 404.679.4500 for questions about accreditation of Forsyth Technical Community College.

## Need help getting started?

Call or visit  
West Campus Educational Career Center

336.734.7748  
1300 Bolton Street  
Winston-Salem, NC 27103



# Train for the Job



## Admin Support & Customer Service

### Administrative Assistant Training



Become an administrative assistant, secretary or executive support staff member. Upgrade and enhance your skills for new roles and expanded responsibilities in an administrative professional career. Course includes Microsoft Office training.

**Note:** Book and DISC Profile required, purchase through bookstore.  
Course Code: 148555, \$190, Browning 2/7-5/4, MW, 6-9 p.m.  
Strickland Center, Room 4459

### Customer Relations Management in a Call Center Environment

Learn the art of serving customers in a call center environment. Cultivate repeat business, market products and cross-sell using the communication techniques you'll learn. Gain the skillset necessary to be a productive customer service agent within a wide variety of fields in today's job market.

Course Code: 148826, \$135, Perry 1/24-2/4, MTWF, 8:30 a.m.-12:30 p.m.  
Goodwill

Course Code: 148827, \$135, Perry 2/21-3/4, MTWF, 8:30 a.m.-12:30 p.m.  
Goodwill

Course Code: 148834, \$135, Perry 3/21-4/1, MTWF, 8:30 a.m.-12:30 p.m.  
Goodwill

Course Code: 148837, \$135, Perry 4/25-5/6, MTWF, 8:30 a.m.-12:30 p.m.  
Goodwill

### Intro to Clerical Assistant

Increase your knowledge about clerical occupations and how to be successful in that field. Learn practical communication skills and get an introduction to Microsoft Word and Excel.

**Note:** This course is FREE if you are unemployed or meet specific income criteria.

Course Code: 148481, \$125, Sappenfield 2/8-3/29, TTH, 1-4 p.m.  
Goodwill, Room 302

### MS Office 2019 for Administrative Professionals

Enhance your skills, get organized and increase your marketability in the workforce by becoming more proficient in Microsoft Office 2019. This course will introduce you to the standard components of Office 2019 including Word, Excel, Access, PowerPoint, Outlook, Publisher, OneDrive and OneNote.

Course Code: 148584, \$80, Ledbetter 3/3-3/28, MTH, 6-9 p.m.

## Food Service

### Culinary Arts Training

Get hands-on instruction and certification in ServSafe sanitation. Gain basic culinary skills and kitchen safety knowledge, mass food production and cook-chill technology. Receive job preparedness and retention training. This course is offered in collaboration with the Second Harvest Food Bank and Goodwill and includes a one-week internship and job placement assistance.

**Note:** For more information and a list of classes, visit <https://tiny.cc/FTCulinaryArts>. Must be 18 or older.

## Healthcare

### AHA CPR

Register early – classes fill up fast! Receive your AHA eCard upon successful completion. All AHA classes meet at West Campus in Room 32B. Visit <https://tiny.cc/FTCPR> for more information and the full list of classes.



### AHA BLENDED eLearning: Online + Hands-On

Students will complete part of the course self-directed online, followed by a scheduled hands-on testing session with an AHA instructor.

### Advanced Cardiac Life Support (ACLS): Initial Certification

For advanced medical professionals. Includes BLS renewal. Contact Marilyn Calhoun at [mcalhoun@forsythtech.edu](mailto:mcalhoun@forsythtech.edu) before registering.

Course Code: 148363, \$155 2/18-2/19, FS, 8 a.m.-4 p.m.

### ACLS Renewal

Includes BLS renewal. Contact Marilyn Calhoun at [mcalhoun@forsythtech.edu](mailto:mcalhoun@forsythtech.edu) before registering.

**Prerequisites:** AHA ACLS Provider card.  
Course Code: 148364, \$125 2/19, S, 8 a.m.-4 p.m.

### AHA CPR Skills Testing

AHA with Forsyth Tech offers HeartCode Blended Learning for AHA BLS and Heartsaver certifications. AHA Blended Learning classes minimize classroom time and reduce student exposure. Only the hands-on skills session needs to be completed in person and our classes are very small. Students can complete the online portion at their leisure.

Course Code: 148311, \$28 1/27, TH, 5:30-7:30 p.m.

Course Code: 148312, \$28 2/24, TH, 5:30-7:30 p.m.

### Basic Life Support Healthcare Provider (BLS): Initial Certification

Are you a healthcare provider or medical/nursing student who needs Basic Life Support CPR certification?

Course Code: 148321, \$53 1/20, TH, 5:30-10 p.m.

Course Code: 148322, \$53 1/29, S, 11:30 a.m.- 4 p.m.

Course Code: 148323, \$53 2/12, S, 11:30 a.m.- 4 p.m.

Course Code: 148324, \$53 2/26, S, 11:30 a.m.- 4 p.m.

Course Code: 148325, \$53 3/12, S, 11:30 a.m.- 4 p.m.

Course Code: 148326, \$53 3/26, S, 11:30 a.m.- 4 p.m.



# Train for the Job

## BLS Renewal

Renew your AHA BLS Healthcare Provider certification!

**Prerequisites:** AHA BLS Provider card

Course Code: 148330, \$43  
1/19, W, 5:30-8:30 p.m.

Course Code: 148341, \$43  
1/29, S, 8-11 a.m.

Course Code: 148343, \$43  
2/12, S, 8-11 a.m.

Course Code: 148344, \$43  
2/26, S, 8-11 a.m.

Course Code: 148345, \$43  
3/12, S, 8-11 a.m.

Course Code: 148346, \$43  
3/26, S, 8-11 a.m.

## Heartsaver CPR & First Aid

Calling all babysitters, lifeguards and people who manage an emergency for the first few minutes before EMS arrives! This class is for you.

Course Code: 148358, \$77  
1/21, F, 8 a.m.-5 p.m.

Course Code: 148359, \$77  
2/19, S, 8 a.m.-5 p.m.

Course Code: 148360, \$77  
3/25, F, 8 a.m.-5 p.m.

## Heartsaver CPR & First Aid for Public School System Employees

Don't wait for an emergency to happen! Become qualified to provide immediate emergency assistance for your students and coworkers.

**Note:** These courses are fee exempt with proof of employment at a primary or secondary public school system.

Course Code: 148352  
1/21, F, 8 a.m.-5 p.m.

Course Code: 148354  
2/19, S, 8 a.m.-5 p.m.

Course Code: 148355  
3/25, F, 8 a.m.-5 p.m.

## Clinical Programs

For the full listing of courses, visit <https://tiny.cc/EWDSchedule> and search by course title.

## Activity Director

Receive basic training to become an activity director in long-term care, assisted living facilities or adult care homes! This course follows the state-approved course outline. When training is complete, you will be qualified to work as an activity director in a nursing home or assisted living facility.

**Note:** Visit

<https://tiny.cc/FTActivityDirector> for more information.

## Autism Paraprofessional Hybrid

Learn how to provide services to children with autism spectrum disorders (ASDs). Caregivers may work in educational, home-based or community settings. Learn about ASDs, working with families of children with ASDs, managing challenging behaviors associated with ASDs and evidence-based practices for targeting communication, play, self-help, and social skills of children with ASDs. You will complete your practicum hours in a local autism specialty school.

**Prerequisites:** You must complete the enrollment process at <https://tiny.cc/FTAutismPro> in order to be eligible to register for this course.

## Dorothy L. Lougee Nursing Assistant I Program

Gain the basic nursing skills required to provide personal care for patients, residents, the elderly or others requiring medical assistance in a healthcare setting. Prepare to take the NC Nurse Aide I Competency Evaluation, which leads to being listed on the NC Nurse Aide I Registry.

**Prerequisites:** You must complete the enrollment process at <https://tiny.cc/FTCNA1> in order to be eligible to register for this course.

## Dorothy L. Lougee Nursing Assistant II Program

Further your career as a nursing assistant by completing the NAI program. Through classroom, lab and clinical learning experiences, learn about oxygen therapy, suctioning, sterile dressing changes, IV fluid assistive activities, ostomy care, gastronomy and nasogastric feedings, and catheterizations. Upon successful completion of the course and the competency evaluation, you can apply for listing as a Nurse Aide II with the NC Board of Nursing.

**Prerequisites:** You must complete the enrollment process at <https://tiny.cc/FTCNA2> in order to be eligible to register for this course.

## Dorothy L. Lougee Nursing Assistant I Refresher Programs

Has your NAI certification lapsed within the last 24 months? Did you get your NAI certification in another state and now need to be certified in NC? Take one of our evening NAI refresher courses!

**Note:** For more information and enrollment requirements, visit <https://tiny.cc/FTMedClinical>.

**Special Note:** Refresher courses do not include a clinical component. Students who successfully complete the NAI refresher course will take the NC NA Competency Exam; no further testing is required for students who successfully complete the NAI refresher course.

## Medication Aide

Gain the skills needed to become a medication aide. Learn about medication administration, medical asepsis, hand hygiene, medical terminology and legal implications. Upon successful completion, you will be prepared to take the competency exam and demonstrate the skills necessary to qualify for listing on the NC Medication Aide Registry.

**Prerequisites:** You must complete the enrollment process at <https://tiny.cc/FTMedAide> in order to be eligible to register for this course.

# Train for the Job



## Phlebotomy ✓📖🔧

Train for a job where you draw blood specimens from patients for the purpose of testing and analyzing blood. Learn the theory of phlebotomy in class and have clinical experiences in hospitals, outpatient clinics, and central processing areas.

**Prerequisites:** You must complete the enrollment process at <https://tiny.cc/FTPhebotomy> in order to be eligible to register for this course.

## Emergency Responders

### Emergency Medical Technician Basic ✓📖🔧

Become an EMT by completing our EMT Basic course and taking the NC Emergency Medical Technician exam and/or the National Registry exam.

**Note:** For additional information, enrollment requirements and a list of classes, visit <https://tiny.cc/FTEMT>. Firefighters and rescue squad personnel are fee exempt with a letter of affiliation from agency. Paid law enforcement will be fee exempt only if this course is deemed necessary to fulfill job duties and will require a written statement from a supervisor on agency letterhead.

### Medical Clerical Programs

Visit <https://tiny.cc/FTMedClerical> for enrollment requirements.

### Certified Electronic Health Records (EHR) Specialist ✓📖🔧

Train for high-demand administrative positions in the medical community! Learn data management skills, including entry and transmission of patient data, restoration of electronic records, introductory billing and coding, medical reporting, patient charting and HIPAA privacy regulations. Course completion is required to sit for the national certification exam administered by the National Healthcareer Association.

**Note:** National certification costs an additional \$117.

**Prerequisites:** High school diploma or equivalent; reading, language and computer placement tests; memo from West Campus Room 32 is required.

Course Code: 148986, \$190, Mapp  
2/2-4/20, MWTH, 6-9:30 p.m.  
West Campus, Room 18

### Medical Office 1:

#### Intro to Terminology & Coding ✓📖🔧

Prepare for an entry-level job in a doctor's office or clinic when you complete this introductory course and Medical Office II.

Course Code: 148966, \$190  
Denerson-Frye  
1/18-4/14, TTH, 6-9 p.m.  
Goodwill

#### Medical Office 2: Billing/EMR ✓📖🔧

Complete your medical office training by learning to use electronic medical records for patient record keeping, appointment scheduling, billing for services, posting of payments and generating accounting reports.

Course Code: 148987, \$135  
Denerson  
3/7-4/25, MW, 6-9:30 p.m.  
West Campus, Room 27

#### Medical Unit Secretary ✓📖🔧

Get the skills needed to work as a medical unit secretary in a hospital or skilled nursing center. Learn about medical terminology, hospital record keeping and hospital procedures. This program includes clinical placement.

**Note:** Program requires criminal background check, drug screening and complete immunization records.

Course Code: 148985, \$208, Elswick  
2/1-5/4, MTWTH, 7-10 p.m.  
Bob Greene Hall, Room W304

#### Pharmacy Assistant ✓📖🔧

Prepare for an entry-level job in a retail pharmacy. Use this course to start your path toward becoming a Certified Pharmacy Technician.

Course Code: 148973, \$135, Vance  
2/1-3/24, TTH, 6-9 p.m.  
Goodwill, Room 306

### Medical Coding Program Online

#### Medical Terminology ✓📖

Start your medical coding studies by learning prefixes, suffixes, root words and terms that relate to anatomy and physiology and reviewing body systems. Be able to pronounce, spell, and define medical terms as related to selected body systems and their pathological disorders.

Course Code: 148961, \$190, Fithian  
2/1-4/24

#### Medical Coding: CPT ✓📖

Learn the proper way to review medical charts and physician documentation to assign appropriate CPT procedural codes.

**Prerequisites:** Medical Terminology.

Course Code: 148979, \$190, Staples  
2/1-4/24

#### Medical Coding: ICD-10 ✓📖

Learn medical coding rules and regulations, coding errors to avoid and gain the ability to review and assign accurate ICD-10 diagnostic codes across a wide range of clinical cases.

**Prerequisites:** Medical Terminology.

Course Code: 148978, \$190, Staples  
2/1-4/24

#### AAPC Exam Review ✓CODE

Prepare for the National CPC® certification exam administered by the American Academy of Professional Coders ([www.aapc.com](http://www.aapc.com))! This is the final course in the online series for students taking the Certified Professional Coder (CPC®) credentialing exam.

**Note:** Students must purchase an access code from the bookstore.

### Interpreting in Health and Human Services (also Online!)

This program requires attendance at a mandatory orientation. Call 336.734.7023 for the orientation schedule.

Visit <https://tiny.cc/FTInterpret> for more information.

#### National Standards & Ethical Principles for Interpreters ✓📖

Learn about the principles and standards for professional interpretation as established by the National Council on Interpreting in Healthcare.

**Note:** All languages are welcome; not language specific.

Course Code: 148505, \$80, Amaro  
1/10-2/7, MW, 6-9 p.m.  
West Campus, Room 26

Course Code: 148500, \$80, Knapp  
1/11-2/6, **Online**



# Train for the Job

## Spanish/English Advanced Grammar for Interpreters & Translators ✓

Improve your written proficiency in Spanish and English in order to function at the highest possible level as a professional interpreter and translator.

**Note:** Mandatory for all students enrolled in the Interpreting program.

Course Code: 148557, \$135, Alonso  
2/14-3/23, MW, 6-9 p.m.  
West Campus, Room 122

Course Code: 148556, \$135, Knapp  
2/15-3/27, **Online**

## Spanish/English Medical Terminology ✓

Get an introduction to the principles of medical terminology for interpreters and translators in the medical field. All medical terms are taught in English and Spanish.

Course Code: 148880, \$190, Amaro  
1/25-4/28, TTH, 6-9 p.m.  
West Campus, Room 20

Course Code: 148879, \$190, Burrell  
1/25-5/1, **Online**

## Case Studies Interpreter Lab & Professional Skills ✓

Improve your consecutive and simultaneous interpreting skills! This class emphasizes listening and speaking skills in both Spanish and English.

**Prerequisites:** Must be enrolled in or have completed Spanish/English Medical Terminology and National Standards & Ethical Principles for Interpreters in order to take this course.

Course Code: 148507, \$135,  
Ayivon-Owens  
1/19-3/16, MW, 6-9 p.m.  
West Campus, Room 1

Course Code: 148503, \$135,  
Burrell-Owens  
1/18-3/13, **Online**

## Case Studies Translator Lab ✓

Learn to translate medical case studies from English to Spanish and Spanish to English.

**Prerequisites:** Must be enrolled in or have completed Spanish/English Medical Terminology and National Standards & Ethical Principles for Interpreters in order to take this course.

Course Code: 148530, \$135, Alonso  
3/28-5/2, MW, 6-9 p.m.  
West Campus, Room 1

**Hybrid**

Course Code: 148526, \$135, Knapp  
3/29-5/8,  
**Online**

## Other

### Effective Teacher Training for Substitute Teachers ✓ **Online**

Interested in becoming a substitute teacher in a private or public school setting? Get your start here! The NC Effective Teacher Training Program (ETT) provides instruction in skills associated with effectiveness in the classrooms of North Carolina. Upon satisfactory completion of the course, you will receive a certificate of completion and 2.4 Continuing Education Units (CEUs).

Course Code: 148553, \$80, Sellers  
2/8-3/7

Course Code: 148592, \$80, Davis  
4/5-5/2

## Technical and Trade

For the full listing of courses, visit <https://tiny.cc/EWDSchedule> and search by course title.

For more information about these programs, visit <https://tiny.cc/FTTrade>.

### Auto Inspection: OBD II ✓

Attention vehicle inspectors! Increase your knowledge by taking this course in On-Board-Diagnostics II emissions testing procedures. Become qualified to complete OBD II inspections upon successful completion of the OBD II exam. The exam is administered on the last day of class.

**Note:** Check with the local DMV at 336.767.8809 prior to registration to ensure that you are eligible to obtain this license. Visit <https://tiny.cc/FTAUTO> for the list of upcoming courses.

These courses are held at the Transportation Center, Room 132.

Course Code: 148669, \$80, Gates  
1/10-1/11, MT, 6-10 p.m.

Course Code: 148767, \$80, Jackson  
1/12, W, 8 a.m.-5 p.m.

Course Code: 148824, \$80, Gates  
1/31-2/1, MT, 6-10 p.m.

Course Code: 148713, \$80, Jackson  
2/2, W, 8 a.m.-5 p.m.

Course Code: 148702, \$80, Gates  
2/21-2/22, MT, 6-10 p.m.

Course Code: 148900, \$80, Jackson  
2/23, W, 8 a.m.-5 p.m.



**Interested in a career as a Detention Officer?**  
Financial assistance is available!

*For more information contact:*

**Amanda Sattler**  
asattler@forsythtech.edu

**Jonah Wood**  
jwood@forsythtech.edu

# Train for the Job



## Auto Safety Inspection ✓

Prepare to pass the automobile safety qualifications exam. The exam is administered on the last day of class.

**Note:** Check with the local DMV at 336.767.8809 prior to registration to ensure that you are eligible to obtain this license.

Visit <https://tiny.cc/FTAUTO> for the list of upcoming courses. These courses are held at the Transportation Center, Room 132.

Course Code: 148671, \$80, Gates  
1/24-1/25, MT, 6-10 p.m.

Course Code: 148801, \$80, Jackson  
1/26, W, 8 a.m.-5 p.m.

Course Code: 148841, \$80, Gates  
2/7-2/8, MT, 6-10 p.m.

Course Code: 148715, \$80, Jackson  
2/9, W, 8 a.m.-5 p.m.

Course Code: 148704, \$80, Gates  
2/28-3/1, MT, 6-10 p.m.

## Blueprint Reading: Intro ✓

Gain an understanding of how to interpret lines, scales, dimensions and other standard information on blueprints. Learn to read multi-view drawings and materials used for building a structure.

Course Code: 148432, \$80, Norman  
1/25-1/27, TTH, 8:30 a.m.-12:30 p.m.  
Strickland Center, Room 1329

## Blueprint Reading ✓

Gain an even greater understanding of the concepts taught in our intro class. This class focuses on electrical blueprints, and is part of the Electrical Pre-Apprenticeship program.

**Note:** There are no prerequisites for this class.

Course Code: 148720, \$80, Norman  
1/25-3/15, T, 6-9 p.m.  
Goodwill, Room 108

## Electrical Lineworker ✓

Become an entry-level electrical line worker for private and public utility companies and related employers.

This program is approved for national certification by the National Center for Construction Education and Research and for pre-apprentice credit by the NC Community College System and the Department of Labor. You may also earn a DOT flagger and OSHA 10 certificate.

**Note:** Visit

<https://tiny.cc/FTElectricalWorker> for program information.

**Prerequisites:** To be placed on the waitlist, students must take Intro to Electrical Lineworker. Call 336.734.7023 for the Intro to Electrical Lineworker schedule and registration information.

**Special Note:** If you are a veteran and plan to use VA benefits, call 336.734.7403 for more information.

## Electrical: Installation and Troubleshooting ✓

Learn the principles of electrical installation and repair. Learn to install new electrical circuits and equipment. Upon completion, you will receive a certificate and should have the necessary training to be eligible for an entry-level position with an electrical contractor.

**Note:** This is an introductory class. 70% attendance is required in order to receive a certificate of completion for this course.

Course Code: 148706, \$210, Long  
1/10-5/4, MW, 6-9 p.m.  
Goodwill

## Facility Maintenance Technician ✓

Gain technical skills in carpentry, electrical, HVAC, plumbing and OSHA Safety. Learn customer service and apartment maintenance skills, including major appliance repair and pool operation.

**Note:** Visit

<https://tiny.cc/FTFacMainTech> for program information.

Course Code: 148718, \$273  
1/24-4/22  
MTWTHF, 8:30 a.m.-12:30 p.m.  
Goodwill, Room 108

## Homeowner's Guide: Plumbing ✦

Prepare to handle your next plumbing issue! Learn how to turn off the water in your home, repair a leaky faucet, fix or change a flapper valve in a toilet and install a new wax seal when your toilet is leaking.

Course Code: 148438, \$60  
3/7-3/28, M, 6-8 p.m.

Stokes County Center, Room 104

## HVAC Service Technician: Level 1 & 2 ✓

Complete your HVAC service training with this two-level course. Learn the dynamics of refrigeration and work with heat pumps, oil, gas and electric furnaces. This training will get you ready for entry-level employment with local HVAC contractors. Receive CFC certification when you pass the exam at the end of class.

**Note:** Visit <https://tiny.cc/FTHVAC> for program information.

Course Code: 148905, \$260, Hobson  
1/24-4/14, MTWTH, 1-5 p.m.  
Goodwill, Room 108

## HVAC Service Technician: Level 2 ✓

Continue your HVAC service training with information about mechanical cooling, electronic and mechanical controls and refrigeration troubleshooting. This training will get you ready for entry-level employment with local HVAC contractors. Receive CFC certification when you pass the exam at the end of class.

**Prerequisite:** HVAC Service Technician: Level 1.

**Note:** Visit <https://tiny.cc/FTHVAC> for program information.

Course Code: 148708, \$260, Hobson  
1/11-4/28, TTH, 6-9 p.m.  
Goodwill, Room 108

# Advance Your Career

## Welding: Industrial ✓

Learn the principles and practices of welding. Course content includes SMAW (stick), GMAW (MIG) and GTAW (TIG) welding processes, as well as blueprint reading, metallurgy, welding inspection, destructive and non-destructive testing. Upon completion of the course, you will have the knowledge base to sit for various industry-specific certifications.

Course Code: 148680, \$270, Campbell 1/10-5/2, MTWTH, 8:30 a.m.-12:30 p.m. Goodwill

## Welding: ARC ✓

Get instruction on welding in the Shield Metal Arc Welding (SMAW-Stick) process. Learn proper techniques and electrode selection for welding plate to meet AWS (vertical-up) welding code. You will weld with E6010 and E7018 electrodes. Upon successful completion of the class, you should have the skill to pass the 3G/4G weld test to AWS standards. After taking this course you may retake the course at an advanced or pipe welding level.

**Note:** Safety glasses required.

Course Code: 148805, \$230 1/10-5/9, MW, 6-9 p.m. Goodwill

## Welding: TIG ✓

Gas tungsten welding is sometimes referred to by its subtype, tungsten inert gas or TIG welding. Get hands-on training by welding on mild steel and aluminum in flat, horizontal and vertical positions. Learn how to operate electric power source welding machines with hand-held wire electrodes and learn about power sources, types of wire electrodes and shielding gases. Safety in the use of tools and equipment is emphasized throughout the course.

Course Code: 148855, \$230 1/11-5/3, TTH, 6-9 p.m. Goodwill

## Advance Your Career

### FAA Commercial Drone Pilot

#### Exam Prep Online

Get certified to fly drones on the job. Our online training class will equip you with everything you need to know to pass the Part 107 exam. The class includes twenty-four hours of online training, working at your own pace, with a seasoned Unmanned Aerial Systems (UAS) professional.

**Note:** This is a five-week virtual course.

Course Code: 148998, \$150 1/24-2/25

Course Code: 149003, \$150 3/14-4/15

## HR Management

### Compensation & Benefits Online

Get an introduction to the current tools and techniques for the design, implementation and administration of legal wage, salary and benefits programs. Learn techniques for analyzing and evaluating programs and about various types of benefits and compensation packages.

Course Code: 148412, \$204, Brown 3/29-4/7, TTH, 6-9 p.m.

### Employee Law Online

Gain the knowledge to manage relationships between employers and employees. Learn about the six core competencies of employee relations and the importance of this concept in the workplace, as well as labor relations and ethical practices.

Course Code: 148415, \$105, Hill 4/11-4/13, MW, 6-9 p.m.

### Employment Law & Regulations 1 Online

Learn about current federal and state employment laws and discuss strategies for complying with those laws. Topics covered include Equal Employment Opportunity laws as well as federal and North Carolina employment laws.

Course Code: 148411, \$254, Hill 3/7-3/23, 6-9 p.m.

### Essentials of HR Management

Are you an entry-level HR professional interested in exploring the field as a career? Take this course and build a solid foundation in the many areas of study that human resources has to offer.

Course Code: 148409, \$554, Brown 1/10-2/14, M, 6-9 p.m. Innovation Quarter, Room 2447

### Recruitment Selection & Personnel Planning

Talent acquisition is one of the most important contributions that human resources professionals make to their organizations. Become an effective hiring manager by learning about recruitment, selection, interviewing and human resource planning, as well as how to transition a new hire candidate to a team member.

Course Code: 148410, \$154, Brown 2/22-3/1, TTH, 6-9 p.m. Innovation Quarter, Room 2446

### SHRM Exam Preparation Bootcamp Online

Prepare for the new SHRM Certified Professional (SHRM-CP™) exam or SHRM Senior Certified Professional (SHRM-SCP™) exam that establishes you as a recognized expert in the HR field.

Course Code: 148406, \$1,025, Crews 4/5-5/3, TTH, 6-9 p.m.

## IT Training Program (ITTP)

Visit <https://tiny.cc/FTITTP> for more information and to sign up for our ITTP quarterly email newsletter.

## Advanced Computer Skills

### Data Analytics with Tableau

Enjoy learning through interactive and experiential opportunities to explore data visualization using Tableau. You will be introduced to design principles for creating insightful displays of quantitative and qualitative data to facilitate formulating data questions answerable with project-based opportunities to identify, clean (prepare), understand, analyze and communicate effective visualizations on a variety of topics.

Course Code: 148431, \$185 1/24-2/14, M, 6-9 p.m. Innovation Quarter, Room 2441



# Advance Your Career



## Excel 2019:

### Charts and Graphs ❖ Online

Learn to create compelling charts and graphs as you present information to audiences large and small! There are built-in functions that make charts and graphs easy, while giving your presentations sophistication that will set yours apart.

Course Code: 148476, \$154.99  
2/25, F, 1-3 p.m.

## Excel 2019:

### Data Analysis and Pivot Tables ❖

Pivot tables in Excel are a powerful tool to drive data analysis! Learn the variety of ways to take data sets and make sense of them using pivot tables, filters, change of layouts and data models.

Course Code: 148475, \$154.99  
1/21, F, 9-11 a.m.

## PHP and MySQL ❖

Learn the programming techniques required to design, code, test, debug and create a dynamic website using the PHP scripting language and integrate a MySQL Database into a website.

Course Code: 148581, \$240, Brown  
1/25-3/8, T, 6-8 p.m.  
West Campus, Room 18

## Basic Computer Skills

### Computer Basics 1:

#### Using Windows 10 ✓🖱️🖱️

Become a confident, self-sufficient PC user. Learn about basic computer operation and how to manage, store and find computer files. Get an introduction to Microsoft Word, the Internet and email. This course is for those with little to no computer experience.

Course Code: 148384, \$80, Flynt  
1/12-3/2, W, 9 a.m.-12 p.m.  
West Campus, Room 27

### Computer Basics 2:

#### Using Windows 10 ✓🖱️🖱️

Build on your knowledge from PC Basics & Beyond 1 with additional hands-on opportunities. Learn about Cloud storage, Excel, PowerPoint and PC Security.

Course Code: 148385, \$80, Flynt  
3/16-4/20, W, 9 a.m.-12 p.m.  
West Campus, Room 27

## Excel 2019: Intro ✓🖱️

Get started on the basics of Excel by learning how to create and format worksheets, manipulate data, work with charts and use Excel templates.

**Note:** For beginning computer users.

Course Code: 148393, \$80, Flynt  
2/11-4/1, F, 9 a.m.-12 p.m.  
West Campus, Room 27

## Excel 2019: Beginner ✓

Expand your Excel knowledge by learning how to customize worksheets by sorting, filtering and validating data; use pivot tables to summarize and reorganize data; and create advanced charts to give a quick analysis of data.

Course Code: 148962, \$80, Flynt  
5/4-5/27, WF, 9 a.m.-12 p.m.  
West Campus, Room 27

## Ed2Go Professional Development

- Online courses available 24/7
- Professional Development for K-12 Teachers
- Instructor Led
- Convenient and Affordable



For more information visit <https://www.ed2go.com/forsyth>

# Advance Your Career

## Excel 2019: Intro and Intermediate❖

Get started on the basics of Excel by learning how to create and format worksheets, manipulate data, work with charts and use Excel templates. Then, begin to grow your intermediate level skills such as customizing worksheets, validating data and advanced charts.

**Note:** For beginning Excel users

Course Code: 148473, \$495  
3/7-3/23, MW, 12:30-4:30p.m.  
West Campus, Room 27

## Land the Job

These courses are FREE if you are unemployed or meet specific income criteria.

## Employability Lab✓

Need to develop or revise your resumé and improve your communication skills to effectively present yourself to employers? Get assistance in our open employability lab. This course is also a pre-test for individuals preparing to take the NC Career Readiness Certification (CRC) exam. You can enter the lab at any time and leave when you meet your objectives.

Course Code: 148480, \$180, Witte  
1/4-5/12, TTH, 9 a.m.- 12 p.m.  
West Campus, Room 27

## WorkKeys Curriculum (Formerly KeyTrain)✓

WorkKeys® Curriculum (formerly KeyTrain) is a comprehensive, easy-to-use system for improving the basic skills measured by the WorkKeys® Assessment System. Assess your potential score, review topics in each skill area and practice problems similar to those on an actual assessment.

**Note:** Call our West Campus Education Career Center at 336.734.7748 for more information.

Course Code: 148482, \$180, Steward  
1/4-5/10, T, 6-9 p.m.  
West Campus, Room 3

## Notary

Visit <https://tiny.cc/FTNotary> for additional information, requirements for enrollment, and the full list of classes.

## eNotary❖Online

Prepare to perform the duties and responsibilities required to be a certified NC electronic notary.

Course Code: 148822, \$65, Gordon  
1/21, F, 12-4 p.m.

Course Code: 148889, \$65, Gordon  
2/11, F, 12-4 p.m.

## Notary Public Education❖👤

Become a commissioned notary public! Choose from online or in person courses!

## Online

Course Code: 148871, \$84, Gordon  
1/25-1/27, TTH, 1-5 p.m.

Course Code: 148881, \$84, Gordon  
2/8-2/10, TTH, 5:30-9:30 p.m.

Course Code: 148882, \$84, Gordon  
2/15-2/17, TTH, 1-5 p.m.

## In Person

Course Code: 148819, \$84, Gordon  
1/11-1/13, TTH, 1-5 p.m.  
West Campus, Room 36

Course Code: 148820, \$84, Gordon  
1/18-1/20, TTH, 5:30-9:30 p.m.  
Transportation Center, Room 141

Course Code: 148894, \$84, Gordon  
2/1-2/3, TTH, 1-5 p.m.  
Northwest Forsyth Center, Room 235

Course Code: 148895, \$84, Gordon  
2/22-2/24, TTH, 5:30-9:30 p.m.  
West Campus, Room 17

## Other Professional Skills

### Continuing Education Courses for Teachers

Are you a K-12 teacher in need of CEUs? Check out our online course catalog at Ed2Go. Subjects include Technology in the Classroom, Learning Disabilities, Classroom Discipline and more. Earn 2.4 CEUs upon successful completion for each course you take. Prices start at \$99. Register and pay online at <http://ed2go.com/forsyth>.

### Geometric Dimension Tolerance Training❖

Have you ever wanted to learn about Geometric Dimensioning and Tolerancing (GD&T)? Sign up for this course to learn about GD&T symbols, control frames and many other key differences between GD&T and blueprint interpreting.

Course Code: 148463, \$80, Norman  
2/1-2/3, TTH, 8:30 a.m.-12:30 p.m.  
Strickland Center, Room 1329

### Metrology: Intro❖

What is the difference between accuracy and precision? How do you resolve the two? This course will introduce you to linear measuring tools such as dial calipers and micrometers that are used for concepts of resolution.

Course Code: 148465, \$104, Norman  
2/22-2/24  
TTH, 8:30 a.m.-12:30 p.m.  
Strickland Center, Room 1329

### OSHA 10 Hour❖

Be safe in the workplace and learn about the Occupational Safety and Health Administration's (OSHA) role in workplace safety.

Course Code: 148464, \$130, Norman  
2/8-2/10, TTH, 8:30 a.m.-2 p.m.  
Strickland Center, Room 1329

### SafeZone Training❖

Make your workplace more inclusive for employees who identify as LGBTQ+ by gaining essential terminology and learning the difference in gender identity and sexual orientation!

Course Code: 148469, \$30, Howle  
3/16, W, 6-8 p.m.  
Innovation Quarter, Room 2446



## Enrich Your Life

### Arts, Crafts and Hobbies

Get your supply list for the following courses by visiting <https://short.forsythtech.edu/artsupplies>

#### Calligraphy❖Online

Write in style by learning the art of beautiful handwriting.

Course Code: 148602, \$70, Paige  
3/7-4/25, M, 6:30-8:30 p.m.

#### Crocheting❖

Create treasured gifts for your family and friends by learning basic crochet stitches with a simple project.

Course Code: 148599, \$70  
1/12-3/2, W, 1-4 p.m.  
South Fork Recreation Center

Course Code: 148875, \$70  
3/16-5/4, W, 1-4 p.m.  
South Fork Recreation Center

#### Drawing in Color❖

Add intrigue and dimension to your art using color. Learn the basics of value, form and color theory using colored pencils. Colored pencils are fun and easy to use, portable and economical. You will learn how to draw in color from both life and photos. This class is informative, stress-free and suitable for beginning to advanced artists.

Course Code: 148611, \$70, Stewart  
1/13-3/3, TH, 4-7 p.m.  
West Campus, Room 15

Course Code: 148574, \$70, Stewart  
3/17-5/5, TH, 4-7 p.m.  
West Campus, Room 15

#### Drawing: Basic and Intermediate Techniques❖

Learn the basic skills of drawing in a fun, effective way. If you feel you have little talent and doubt you could ever learn to draw, the class will show you how to gain the skill you've always wanted. If you already draw, it will give you greater confidence in your ability and help deepen your artistic perception.

Course Code: 148564, \$70, Stewart  
1/10-3/7, M, 4-7 p.m.  
West Campus, Room 16

#### Drawing: Portraits❖

Learn the building blocks of good portraiture! You will learn how to create beautiful and accurate portraits through understanding the basic underlying construction and planes of the head. You will also gain a greater understanding of facial features and their placement, as well as the keys to achieving a likeness. This class is informative, stress-free and suitable for beginning to advanced artists.

Course Code: 148561, \$70, Stewart  
3/21-5/9, M, 4-7 p.m.  
West Campus, Room 16

#### Flower Arranging❖

Make stunning floral designs using fresh flowers under the direction of an expert.

**Note:** Cost includes fresh flowers.  
Course Code: 148618, \$130, Gordon  
3/22-4/26, T, 6-8 p.m.  
West Campus, Room 34

#### Genealogy: Intro❖

Create your family tree one step at a time. Get an experienced genealogist's view on how to collect vital stats, cite sources, locate records and much more. This class is for first-time genealogists as well as those who are well on their way to discovering their past.

Course Code: 148563, \$70, McRae  
4/7-5/12, TH, 6-8 p.m.  
West Campus, Room 27

#### Houseplant Masterclass❖

Build your green thumb and learn everything you need to grow and maintain lush, healthy and beautiful houseplants. Topics covered include soil and light requirements, pest management, transplanting, propagating and creative plant design. Come and build your plant collection and learn from a trained horticulturalist.

**Note:** The class cost includes all plant materials, soil, potting mix and containers needed for the course.  
Course code: 149011, \$170  
1/31-2/28, M, 6-9 p.m.  
West Campus, Room 15

#### Jewelry: Copper❖

In this class, we will explore the many techniques and finishes that copper has to offer. We will work with various gauges of copper wire and sheet to create complete pieces of jewelry as well as skills to create elements that can be added to other designs using beads, stones and more.

Course Code: 149010, \$75  
2/7-2/28, M, 6-8 p.m.  
West Campus, Room 34

#### Jewelry: Design and Fabrication❖

Learn the basics of designing, drawing and fabricating your unique and one-of-a-kind jewelry designs. Using a variety of simple drawing methods, create custom jewelry designs and learn how to fabricate them from metal wire and sheet. Learn texturing, cold connection, basic findings, hammering techniques and more.

**Note:** This class is open to beginning and experienced students; it is a great class to build your foundational skills or elevate your work to a new level.

Course Code: 149013, \$134  
3/14-5/2, M, 6-8:30 p.m.  
West Campus, Room 34

#### Painting: Acrylic❖

Learn how to apply, mix and blend color, as well as a variety of techniques used in acrylic painting to create landscapes, seascapes and still life.

Course Code: 148586, \$70, Cates  
1/13-3/3, TH, 9:30 a.m.-12:30 p.m.  
West Campus, Room 15

Course Code: 148603, \$70, Cates  
3/17-5/5, TH, 9:30 a.m.-12:30 p.m.  
West Campus, Room 15

#### Painting: Oil❖

Explore the basics of oil painting in a fun and easy way that anyone can follow. Oils achieve brilliant colors, blend effortlessly, allow easy correction and produce a variety of textures and effects. Learn how to paint from both life and photos. This class is informative, stress-free and suitable for beginning to advanced artists.

Course Code: 148601, \$85, Stewart  
2/1-3/8, T, 5:30-8:30 p.m.  
West Campus, Room 15

Course Code: 148562, \$85, Stewart  
3/22-4/26, T, 5:30-8:30 p.m.  
West Campus, Room 15

# Try One of Our New Courses

## Enrich Your Life!

Forsyth Tech's Personal Enrichment Program is excited to offer you new and exciting offerings.

From Copper Jewelry Making to a Houseplant Masterclass and Introduction to Homebrewing, we have something fun for everyone.



**For a full list of our Personal Enrichment Courses, please visit**  
[www.forsythtech.edu/courses-programs/personal-enrichment](http://www.forsythtech.edu/courses-programs/personal-enrichment)



## Painting: Watercolor❖

Gain a basic understanding of watercolor painting, still life and landscapes through lecture and hands-on experience.

Course Code: 148872, \$70, Cates  
1/14-3/4, F, 9:30 a.m.-12:30 p.m.  
West Campus, Room 15

Course Code: 148621, \$70, Cates  
3/18-5/13, F, 9:30 a.m.-12:30 p.m.  
West Campus, Room 15

## Pickleball League❖

Try something new and fun! Find out why pickleball is one of the fastest growing sports in the country. This course introduces the fundamentals of pickleball. Emphasis is placed on learning the basics of the serve, return of serve, transitioning from service line to non-volley zone, ground strokes (dinks, drop shots, drives and lobs) and the rules and strategies of singles and doubles play. Upon completion, students should be able to apply these skills in pickleball recreational play.

**Note:** This course is open to all ages and ability levels.

Course Code: 149007, \$85  
3/9-4/27, W, 10 a.m.-12:30 p.m.  
West Campus, Room 39

## Silversmithing❖

Design and create your own silver jewelry by learning to bend, drill, saw, solder, polish metal and set a stone. All skill levels are welcome.

Course Code: 148600, \$100, Rubin  
1/19-3/9, W, 6-9 p.m.  
West Campus, Room 34

Course Code: 148609, \$100, Rubin  
3/23-5/11, W, 6-9 p.m.  
West Campus, Room 34

## Stained Glass: All Levels❖

Explore stained glass methods. Learn the fabrication processes of cutting glass, foiling, leading and soldering. All skill levels are welcome.

Course Code: 148560, \$90,  
Pettinati-Longinotti  
3/3-4/21, TH, 6-9 p.m.  
West Campus, Room 34

## Wedding Planning❖

Learn how to direct a wedding from the first contact with the bride until the end of the reception. Learn how to take the details and turn them into a wedding to remember for family and friends.

Course Code: 148874, \$60,  
Eggleston  
3/3-3/24, TH, 6-8 p.m.  
West Campus, Room 12

## Woodworking❖

Create a footstool using various power tools in our carpentry lab. Learn about equipment safety, see a demonstration of the tools and enjoy hands-on learning. Once the project is completed to your satisfaction, you can work on a project of your choice. All skill levels are welcome.

**Note:** Bring all supplies to the first class.

Course Code: 148578, \$90, Layton  
3/22-5/10, T, 6-9 p.m.  
Strickland Center, Room 1297

## Computer Software

### Adobe Illustrator Basics❖

Develop your graphic design and digital illustration skills using Adobe Illustrator. In this class you will learn how to create, import and edit images, as well as how to design with text, graphics and color. Apply these skills to design logos, t-shirt graphics, anime characters, digital art, custom packaging, greeting cards, newsletters and much more.

**Prerequisites:** Open to all ability levels, but some experience working with computers is recommended.

Course Code: 148873, \$109, Arnder  
2/1-3/8, T, 6-8 p.m.  
Transportation Center, Room 146

## Food and Drink

### Bartending❖

Get an introduction to the professional craft of bartending. Learn the Alcohol Beverage Control (ABC) laws and requirements, categories of alcohol, bar equipment and a wealth of recipes for common and classic cocktails.

**Note:** 21 years of age or older.

Course Code: 148486, \$90, Bruton  
3/5-4/30, S, 9:30 a.m.-12:30 p.m.  
West Campus, Room 15

### Cake Decorating: Beginning❖

Join Chef Danielle Kattan and learn how to make stunning, original cake designs. This hands-on course provides you with all the skills to develop icing recipes, practice fundamental piping and decorating techniques, and gain confidence cutting, stacking and layering.

**Note:** Get your supply list by visiting <https://short.forsythtech.edu/Cake>.

Course Code: 148572, \$65, Kattan  
3/7-3/28, M, 6-9 p.m.  
West Campus, Room 15

### Cake Decorating: Intermediate❖

Take your cake decorating skills to new heights! In this hands-on class, chef Danielle Kattan will guide you in advanced cake decorating and icing techniques. You will leave with the confidence to design cakes that are beautiful, creative and professional.

**Prerequisite:** Cake decorating beginning or permission from the instructor

**Note:** Get your supply list by visiting <https://short.forsythtech.edu/Cake>.

Course Code: 148878, \$65, Kattan  
4/11-5/2, M, 6-9 p.m.  
West Campus, Room 15

## Questions?

Contact us at

[ewdinfo@forsythtech.edu](mailto:ewdinfo@forsythtech.edu) or 336.734.7023



# Enrich Your Life

## Intro to Homebrewing❖

Come learn the art and science of brewing your own beer. This introductory course will cover the basics of brewing delicious beer in the comfort of your own home (or someone else's). You will learn about brewing equipment, ingredients and the techniques needed to brew multiple styles. Class topics include: cleaning and sanitation, equipment, ingredients (water, malt, hops and yeast) and the brewing process. This course is hands on and concludes with the brewing of both an extract and an all-grain batch of beer!

**Note:** Must be at least 21 years of age, and register in-person at the West Campus Customer Service Center with valid ID.

Course Code: 148876, \$155, Riley  
3/21-4/25  
M, 6-9 p.m., S, 9 a.m.-4 p.m.  
West Campus, Room 12

## Language, Travel, and Culture

### French: Intro❖

Bonjour! Are you a traveler or a lover of all things French? Study French language and culture from an experienced college professor who lived and worked in Paris for 30 years. Learn pronunciation, vocabulary and reading skills, as well as some basic grammar. Get an insider's view on culture, current events and trends.

Course Code: 148566, \$90, Pardo  
1/18-3/8, T, 6:30-8:30 p.m.  
Strickland Center, Room 4458

### French 1❖

If you've already mastered the basic principles, then French I is for you. Gain a deeper understanding of the language in order to enhance your basic speaking, writing and reading skills.

**Prerequisites:** French: Intro  
Course Code: 148622, \$90, Pardo  
3/22-5/10, T, 6:30-8:30 p.m.  
Strickland Center, Room 4451

## Italian: Culinary Language❖

Pizza, pasta, and parmigiana - we are surrounded by Italian food! Learn to speak basic Italian while also learning more about Italian food. This is not a cooking course, but you will learn about the tools and ingredients used in the preparation of simple Italian dishes.

Course Code: 148576, \$90, Ancona  
3/21-5/9, M, 6:30-8:30 p.m.  
Strickland Center, Room 4457

## Italian for Travelers❖

Are you planning a trip abroad? Get an introduction to the Italian language that will help you tour Italy on formal or self-guided tours. Instructor Frank Ancona is a second generation Italian.

Course Code: 148587, \$90, Ancona  
1/24-3/14, M, 6:30-8:30 p.m.  
Strickland Center, Room 4450

## Sign Language: Beginning❖

Want to learn American Sign Language? Beginner ASL focuses on finger spelling, building basic vocabulary and conversation signs. Become familiar with ASL and gain an understanding of deaf culture through engaging activities.

Course Code: 148877, \$75, Hayes  
3/22-5/10, T, 6-8 p.m.  
Strickland Center, Room 4457

## Spanish 1✓

Hola! Learn Spanish language and culture from instructors who have lived in Latin American countries for years. Learn pronunciation, vocabulary and reading skills and basic grammar. Get an insider's view on culture, current events and trends.

Course Code: 148558, \$80,  
Arizmendi-Penalosa  
1/13-3/3, TH, 6-9 p.m.  
Strickland Center, Room 4457

Course Code: 148606, \$80, Morris  
3/21-5/9, M, 6-9 p.m.  
Strickland Center, Room 4458

## Spanish 2✓

Continue your Spanish language acquisition with more vocabulary, grammar and reading skills while learning about the culture and current trends in Latin American countries. Become comfortable with basic conversation. This class is muy divertida!

**Prerequisites:** Spanish 1  
Course Code: 148559, \$80, Morris  
1/24-3/14, M, 6-9 p.m.  
Strickland Center, Room 4456

Course Code: 148617, \$80, Arizmendi-Penalosa  
3/17-5/5, TH, 6-9 p.m.  
Strickland Center, Room 4451

## Personal Finance

### Estate Planning❖

Prepare for the unexpected and learn how to protect your family through estate planning. Discuss wills, durable power of attorney, healthcare POA, transfer and payable-on-death accounts, living wills and trusts, gifting and other topics. It is never too late to plan for your financial security.

Course Code: 148620, \$60, Wittenberg  
4/4-4/25, M, 6:30-9 p.m.  
Strickland Center, Room 4450

### Financial Strategies for Successful Retirement❖

Develop a budget and manage your money in pre-retirement. Learn how to replace your income during your retirement years. This course will focus on retirement plans and IRAs. Topics such as risk management, inflation protection and different investment vehicles to increase your purchasing power will also be discussed.

Course Code: 148568, \$80 Wittenberg  
2/1-2/22, T, 6:30-9 p.m.  
Strickland Center, Room 4450

Course Code: 148589, \$80 Wittenberg  
3/8-4/5, T, 6:30-9 p.m.  
Strickland Center, Room 4450



# LIFE ENRICHMENT in Stokes County

## Upcoming classes include:

Essential Oils for Health and Wellness • Jewelry Making 101  
DIY Wedding Planning • Intro to Photography  
*and More!*

## To register:

call **336.734.7736**

For more informaton,  
contact Elizabeth Guiles at  
336.593.5402x1712



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 [forsthtech\\_stokes](https://forsthtech_stokes)

 **Forsyth Tech**  
COMMUNITY COLLEGE  
STOKES COUNTY CENTER

# Enrich Your Life

## Investments: Stock Market❖

Receive \$10,000 of imaginary Fun Bucks to buy and sell in the non-competitive, virtual reality Stock Market Game! Learn about stock splits, dividends, P/E ratios, trading volume, portfolio-building issues and more in this non-lecture format class.

**Prerequisites:** Prior computer experience.

Course Code: 148616, \$60, Wittenberg  
3/7-3/28, M, 6:30-9 p.m.  
Strickland Center, Room 4455

## Savvy Medicare Planning❖

What are the four parts of Medicare? How do you enroll? When is the best time to enroll? What does Medicare cover, what does it not cover? What is a typical Medicare budget today? What can cause your healthcare budget to change? Don't wait until retirement to get the answers to these very important questions!

Course Code: 148610, \$50, Wittenberg  
5/3-5/10, T, 6:30-9 p.m.  
Strickland Center, Room 4450

## Social Security Benefits:

### Remove the Guesswork❖

Explore various factors that can influence the amount of Social Security benefits you'll receive. Using a wise claiming strategy may enhance the lifetime of your Social Security benefits.

Course Code: 148633, \$60, Wittenberg  
4/12-4/19, T, 6:30-9 p.m.  
Strickland Center, Room 4450

## Photography

For the full listing of courses, visit <https://tiny.cc/EWDSchedule> and search by Course Title.

### Photography: Intro to Digital❖

Learn how to skillfully use your camera to take beautiful photos. This course is an introduction to the basics of digital photography. Learn about different types of digital cameras and become familiar with basic terminology and camera settings. Students will also explore the artistic side of composition in photography. The end result will be a deeper understanding of how to confidently use your camera to capture better pictures.

**Note:** These courses meet at West Campus, Room 122.

### Photography: Digital Intensive❖⚡

What kind of photographer are you? This course is designed to teach the novice photographer to become a more advanced shooter. Topics covered include: equipment use, composition, lighting, flash, sports, portraits and landscape photography. Advanced digital manipulation techniques will also be covered using Adobe Photoshop and Lightroom. This class is divided into two parts, a classroom session held Wednesday evenings and an off-campus shooting session held Saturday mornings.

**Prerequisites:** Must have digital camera and some digital experience.

Course Code: 148583, \$155, Rierson  
3/9-4/9  
W, 6-9 p.m., S, 9:30 a.m.- 12:30 p.m.  
Transportation Center, Room 146

## Safe Driving

All of these courses meet at West Campus. Visit our [Course Schedules](http://www.ForsythTech.edu) page at [www.ForsythTech.edu](http://www.ForsythTech.edu) and search under EWD courses by course title for the full list of classes. Course curriculum has been developed by the National Safety Council (NSC) and the Motorcycle Safety Foundation (MSF).

### Alive at 25❖

This classroom-only course specifically targets the needs of inexperienced drivers ages 16-24.

Cost: \$79

### Defensive Driving: 4-Hour❖

Learn essential defensive driving techniques and skills to avoid collisions and decrease future violations in this classroom-only course. Not recommended for participants with DUIs or violations for passing stopped school buses.

Cost: \$79

### Defensive Driving: 8-Hour❖

This 8-hour, classroom-only program is for drivers with serious traffic violations or more than one pending traffic violation.

Cost: \$105

### Motorcycle Safety Education:

#### Basic Rider Course (BRC)❖

MSF certified rider coaches will guide you through basic skills of motorcycle operation, effective braking and obstacle operation, as well as safe riding strategies. Visit <https://tiny.cc/FTSafeDriving> for additional information and requirements for enrollment.

**Note:** Course is physically demanding; ride exercises are conducted in extreme heat, cold and rain.

**Prerequisites:** Valid driver's license; 18 years of age or older; must be able to balance and ride a bicycle.

Cost: \$180



## Pickleball League

Get active and try something new and exciting. Pickleball is one of the fastest growing sports in the country, come and see why.

**All abilities welcome.**



# Computer Basics Certificate



- Now you can learn the fundamentals of using computers, plus gain the competitive edge of using the world's most popular applications: Microsoft Word and Excel!
- Learn to use internet browsers, create and save files and to create and manipulate documents and spreadsheets through this comprehensive certificate program.
- This certificate can be used to show your knowledge of the fundamentals of computers, Word and Excel to potential or current employers.
- Take these courses in sequence to earn the COMPUTER BASICS CERTIFICATE:

**Computer Basics 1**

1/12/22-3/2/22

148384

**Beginner MS Word**

5/4/22-5/27/22

148962

**MS Powerpoint Workshop**

6/7/22-6/14/22

149102

**Computer Basics 2**

3/16/22-4/20/22

148385

**Beginner MS Excel**

6/8/22-7/2/22

149179

To register by phone, call 336.734.7023  
Monday – Thursday, 9 am-4 pm; Friday, 9 am-Noon.  
Payment by VISA/MasterCard/Discover only.



# Course Locations

Forsyth Tech  
@ Innovation Quarter  
525 Vine Street, Suite 240  
Winston-Salem  
Phone: 336.757.3802

Gifted Hands Academy  
971 Salisbury Ridge Road  
Winston-Salem  
Phone: 336.971.0112

Goodwill Training Center  
2701 University Parkway  
Winston-Salem  
Phone: 336.724.3625, ext. 1304

Grady P. Swisher Center  
1108 Swisher Center Road  
Kernersville  
Phone: 336.734.7903

Main Campus:  
Bob Greene Hall  
Hauser Hall  
Robert L. Strickland Center  
2100 Silas Creek Parkway  
Winston-Salem  
Phone: 336.723.0371

Mazie S. Woodruff Center  
4905 Lansing Drive  
Winston-Salem  
Phone: 336.734.7950

Miller Park Recreation Center  
400 Leisure Lane  
Winston-Salem  
Phone: 336.727.2831

Northwest Forsyth Center  
3111 Big Oaks Drive  
King  
Phone: 336.734.7050

Second Harvest Food Bank  
3655 Reed Street  
Winston-Salem  
Phone: 336.784-5770

South Fork Recreation Center  
4403 Country Club Road  
Winston-Salem  
Phone: 336.659.4305

Forsyth Tech  
Stokes County Center  
1165 Dodgetown Road  
Walnut Cove  
Phone: 336.593.5402

Transportation Technology Center  
4255 North Patterson Avenue  
Winston-Salem  
Phone: 336.757.3399

West Campus  
1300 Bolton Street  
Winston-Salem  
Phone: 336.734.7023



# Registration Information

## What You Need For Registration

You will need the following information to register:

- Course Code
- Full Name
- Address
- Birthdate
- SSN or Forsyth Tech ID
- Phone Number
- Payment
- Any other documentation required for the class

## Ways to Register

### Telephone Registration

Call 336.734.7023, option 2  
Monday-Thursday, 9 am-4 pm  
Friday, 9 am-noon  
Visa/Master/Discover only

### Walk-In Registration

- **Grady P. Swisher Center**  
*Check, money order,  
Visa/Master/Discover Card*
- **Mazie S. Woodruff Center**  
*Check, money order,  
Visa/Master/Discover Card*
- **Northwest Forsyth Center**  
*Cash, check, money order,  
Visa/Master/Discover Card*
- **Stokes County Center**  
*Cash, check, money order,  
Visa/Master/Discover Card*
- **Transportation Technology Center**  
*Cash, check, money order,  
Visa/Master/Discover Card*
- **West Campus**  
*Cash, check, money order,  
Visa/Master/Discover Card*

Visit <http://tiny.cc/EWDRegistration> for full registration information, including hours of operation at our campuses and centers.

## Privacy and Your SSN

Forsyth Tech takes precautions to guard against identity theft. We use your Social Security number to register you in the course(s) of your choice, assign your course grades and develop your transcript.

## Payment

You must pay tuition and any required fees at the time of registration. Fee exemptions, if offered, are noted in the course listings.

## Refund Information

Forsyth Tech will issue you a full refund if your course is canceled.

If your course has a ✓ symbol, you can get a full refund of your registration fee by officially withdrawing before the first class meeting. After the class has started, you can get a 75% refund by officially withdrawing before the class has met 10% of its scheduled time.

If your course has a ❖ symbol, you can get a full refund of your registration fee by officially withdrawing one working day (24 hours) before the first class meeting. No partial refunds will be given.

To withdraw from a course, submit a Request for Refund form. Forms are available at the West Campus Customer Service Center or online at

<https://tiny.cc/EWDRefund>

Allow up to 6 weeks from the date we receive your request or from the date of class cancellation notification for your refund check to arrive.

**Note:** *Malpractice insurance and other specific fees are non-refundable.*

## Disabilities Services

If you have a disability and would like to request accommodations, you must register with Disability Services. You will be required to provide current, official documentation of your disability. Information is voluntary and appropriate confidentiality is maintained. Call 336.757.3090 to schedule a referral appointment.

## Additional Fees

*Tuition and fees are subject to change.*

## Parking Decals

Parking decals are now included with the Campus Access and Security (CAPS) fee that is included in the price of most EWD courses. If not included, the \$5 CAPS fee should be paid at the cashier window. Students who park vehicles on any Forsyth Tech campus are required to obtain a parking decal from the Cashier's Office and display it on their vehicle. Additional parking decals can be purchased for \$25.

## Student ID Badges

Forsyth Tech student ID badges are available by visiting <https://short.forsythtech.edu/eAccounts> and follow the instructions. Your first ID badge is included. All replacement badges will be \$5. Certain programs require students to obtain a student ID badge. This fee is not included with registration.

## Textbooks

Visit <https://short.forsythtech.edu/textbook>. Select the Technology Building as location and term OR email [ewdinfo@forsythtech.edu](mailto:ewdinfo@forsythtech.edu) for further instructions.

## Disclaimer

Course times, dates, location, instructor, price, etc. are subject to change after publication of this catalog. Check the schedule at <https://tiny.cc/EWDSchedule> or call 336.734.7023 to confirm course information.

# NEW! Drone Class Now Available



## FAA Part 107 Commercial Drone Pilot Exam Prep Course

Get certified to fly drones commercially. Our five-week online class will equip you with everything you need to know to pass the Part 107 exam. 24 hours of online training, working at your own pace, with a seasoned Unmanned Aerial Systems (UAS) professional.

Course Code: 148998, \$150  
1/24-2/25

Course Code: 149003, \$150  
3/14 - 4/15

## Drone Flight Operations and Training

Learn how to navigate, maneuver, and properly maintain an Unmanned Aircraft System. Understand target recognition, data collection and UAS capabilities.

Course Code: 149168, \$215  
1/29 2/5, S  
9 a.m. – 1 p.m.

## Build Your Own Drone

Drone racing is one of the world's fastest-growing sports. Learn how to build and fly a First Person View racing drone. Discover the principles of flight and understand drone safety. Course concludes with a racing competition.

**Note:** Fee includes all materials

Course Code: 149169, \$995  
2/26-3/19, S  
9 a.m. – Noon

## Earn Your Drone Professional Certificate

Complete the FAA 107 Commercial Drone Pilot Exam Prep course. Take and pass the FAA exam. Complete the Drone Flight Operations and Training course. Must show proof of FAA 107 license at first meeting.

**For more information, contact Carolyn Couch, [ccouch@forsythtech.edu](mailto:ccouch@forsythtech.edu).**